



JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY
(Established Under A.P. Legislature Act. No. 31 of 2008)
Mahaveer Marg, Masab Tank, Hyderabad - 500 028.

REQUEST FOR PROPOSAL (RFP) - APPLICATION INVITED FOR **CANTEEN**

The JNAFAU is seeking proposals from qualified vendors for the management and operation of University canteen. The objective is to provide high quality food and beverage services to students, faculty, staff and visitors.

Background:

The University Canteen has area of 2700 sft provided with the basic amenities like tables, chairs and lights etc., (list enclosed) approx. 2500 students are studying in various disciplines under UG/PG/Post Doctoral programme.

Scope of work:

The selected vendor will be responsible for:

Acceptance of proposals will be evaluated based on.

1. Experience and track record in food service management.
2. Quality and variety of proposed menu list.
3. Financial viability and acceptance pricing prepared by University.
4. Terms & conditions (enclosed)

Terms and conditions.

1. **Brief scope of lease and period:** for a period of 2 years from date of Agreement.
2. **Lease amount:** Rent Rs. 10,000+ 18% GST, Water bill Rs. 2,500/- & Electricity Charges (as per usage) .
3. **Preparation of Food:** Menu list prepared by University with fixed rates (enclosed)
4. **Last date of submission:** 15.03.2025 at 05.00 PM
5. **Date of opening :** 17.03.2025 at 11.00 AM or will be communicated on the date of opening
6. **Mode of submission:** By Hand or Courier - Address to the REGISTRAR, JNAFAU,

in sealed cover and submit at Registrar office, JNAFAU,
Masab Tank, Hyderabad.

Contractor Details:

- a. Name of the Proprietor:
- b. Name of the Firm/Canteen name:
- c. Year of Established:
- d. Address:
- e. Aadhar No:
- f. Phone No & email ID:

Submission of Document for Eligibility Condition	
1	Proof of valid Labor License (i.e., Mess, Catering services, Hotel, Restaurant, Manpower etc.,) Form-II or IV for the last 3 years
2	Proof of Food License as per food & safety Act 2006 in the relevant field (i.e., Mess, Catering services, Hotel, Restaurant) for the last 3 years
3	Registration of firm, agency/ proprietorship/ ownership as Mess, Catering services, Hotel, Restaurant
4	Proof of Registration of Service Tax/GST for the years last 3 years
5	Proof of Pan card & Income Tax returns for the last 3 years financial years
6	Proof of ESI Registration for the last 3 years
7	Proof of EPF Registration for the last 3 years and latest remittance.
8	Evidence of similar completed work having not less than 200 persons per day on its dining strength in last three years with an Average annual Turnover of not less than Rs.20.00 Lakhs per Year for last three years.

The above-mentioned basic eligibility conditions are mandatory, broad guidelines for bidder to qualify for selection. JNAFAU hereby reserves the rights to relax/ alter/ modify/ add any or all the conditions.

Signature of Proprietor

Encl:

1. Menu list
2. Terms & Conditions
3. List of Amenities