



## **JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY**

Mahaveer Marg, Masab Tank, Hyderabad - 500 028.

**PROF. DR. V. PHANI SREE**

B.Arch., M.L.A., Ph.D  
Prof. in Architecture &  
REGISTRAR I/C

### **SPOT ADMISSIONS B. DESIGN - 2017**

**From:**  
Prof. Dr. V. Phani Sree  
Registrar I/c  
Mahaveer Marg,  
Hyderabad-028

**To,**  
The Principal  
School of Planning and Architecture  
JNAFA University  
Masab Tank, Hyderabad-028

### **Letter No.JNAFAU/Admissions/2017, Dated: 1.09.2017**

Sir,

**Sub:** B. Design Admissions -2017 – Communication of guidelines to fill leftover vacancies during Institutional Spot Admissions –Reg.

**Ref:-** Note orders of the Hon'ble Vice-Chancellor, dated: 01-09-2017

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You are well aware that second phase of counseling was completed on 23<sup>th</sup> August 2017 for the academic year 2017-18 and the list of candidates admitted into B. Design courses was communicated on 28<sup>th</sup> August 2017.

The Guidelines for Spot admissions into B. Design course for 2017 are as follows which you are requested to comply scrupulously:

- 1. Issue a Notification in a Daily Newspaper and upload in the website indicating the date of Spot Admissions and vacancy position, calling the eligible candidates to attend the counseling.**
- 2. Eligibility Criteria:**
  - a. Candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for Spot admission without original certificates.
  - b. The vacancies are to be filled as per the merit, in the Fine Arts & Design Entrance Examination 2017 as per the concerned category, Local area and rules of conversion.
  - c. The spot admissions should be conducted after completing the internal sliding first at the institutional level.

- d. Candidates who satisfy the definition of Local /Non-Local shall alone be granted admission.
- e. Candidates whose qualifying examination is from other state but either of the parents has resided for a period of 10 years in A.P are eligible for Spot Admissions.
- f. Candidates possessing Diploma Certificates other than those issued by the State Board of Technical Education, A.P shall be asked to get the equivalency certificate from SBTET before granting admission.

**3. Original Certificates to be Verified and Collected:**

- a. FADEE – 2017 Rank Card
  - b. FADEE – 2017 Hall ticket
  - c. 10<sup>th</sup> / SSC Original Marks Sheet
  - d. Intermediate / Diploma Marks Sheet
  - e. Bonafied / Study Certificates from VI to VII class
  - f. Caste Certificate (If applicable)
  - g. College Leaving / Transfer Certificate of 12<sup>th</sup> class
4. The list of candidates admitted during the Spot admissions along with a set of Xerox copies should be handed over at the University for ratification. In case spot admission given to a particular candidate is not ratified for certain technical reasons, the candidate has to quit the college immediately. This is to be made clear to every candidate on the day of conducting Spot admissions in the college.
  5. Please note that the students admitted through Spot Admission (i.e.) leftover seats of the Convener quota in the Institutional Spot admissions **are not eligible for Tuition Fee Reimbursement** vide G.O. Ms. NO. 66, SW-Edn., Department Dated: 08.09.2010.
  6. Further, the Principal is requested to follow the above guidelines and in case of any doubts contact Director Admissions JNAFAU, Hyderabad.
  7. The details of the Spot admissions made are to be neatly typed in the proforma and sent to O/o Director of Admissions for ratification immediately after admissions.

Sd/-

REGISTRAR I/C