

**TELANGANA STATE COUNCIL OF HIGHER EDUCATION: HYDERABAD
DEPARTMENT OF TECHNICAL EDUCATION**

TSEAMCET- 2017 ADMISSIONS

From

**Convenor, TSEAMCET- 2017(Admissions),
Sanketika Vidya Bhavan,
Masab Tank,
Hyderabad - 500 028.**

To

**The Principals of all Private Engineering
Colleges of Telangana State.**

Lr. No. TSEAMCET- 2017/SPOT ADMNS/CONVENOR/17,

Dated:25-07- 2017.

Sir,

**Sub: - TSEAMCET- 2017 Engineering Admissions - Communication of
guidelines to fill the left over vacancies by internal sliding and Spot
Admissions during Institutional Spot Admissions - Regarding.**

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The Principals of the Private Engineering colleges in the State are well aware that the final phase of web allotments for admission into Engineering colleges have been completed and the candidates were instructed to report at the respective allotted college latest by **29-07-2017**. The following guidelines are issued to the Principals to enable them to fill the vacancies during the institutional spot admissions.

1. The Convenor did not collect the original certificates of the candidate at the time of granting the provisional admission. Hence, the Principals are requested to thoroughly verify and collect all the original certificates and retain them till the candidate completes the course.
2. List of allotted candidates and the left over vacancies branch wise at the end of final phase allotments are placed in website <https://tseamcetd.nic.in>.
3. Principals/Managements of the colleges shall verify the list of candidates allotted to the respective institutions in final phase of counselling and **shall not continue any candidate who are not present in the current list of allotments**. They shall be directed to report at the newly allotted Institution immediately.
4. The last date for cancellation of admissions is **29-07-2017**.
5. All the Principals are hereby informed to update the joining details of the candidates on or before **02-08-2017**.
6. The Principals are permitted to fill the above final vacancies by Internal Sliding/Spot Admissions to be held at institutional level duly following the merit and reservation category with eligible candidate as per the schedule mentioned below by notifying in any one of the leading newspaper in the State.

S. No	Spot Admission Activity	Date
1	Internal sliding at the institution	03-08-2017
2	Issue of notification by the college to fill left over vacancies under Spot Admissions	04-08-2017
3	Completion of Spot Admissions	09-08-2017
4	Last date for uploading of spot admission candidate details through online	11-08-2017
5	Last date for submission of Hard Copies of relevant certificates along with DD's in person or through Registered Post to the Convenor TSEAMCET -2017 Admissions, Sankethika Vidya Bhavan, Masab Tank , Hyderabad -500028	16-08-2017

7. No candidate shall be admitted in spot admissions without original certificates..
8. **The Principals shall inform the candidates that fee reimbursement is not applicable to the candidates admitted under Internal Sliding/Spot Admissions to be held at Institutional level.**
9. Follow the guidelines mentioned below while admitting the candidates.

I. Eligibility Criteria:

- a. Candidates shall not be allowed for spot admission without original certificates.
- b. The vacancies shall be first filled with the internal sliding candidates and the final resultant vacancies shall be filled under spot admissions.
- c. The vacancies are to be filled first with those qualified in TSEAMCET-2017 and possessing 45 % (44.5% and above can be taken as 45%) marks in group subjects in respect of other than SC/ST/BCs and 40% (39.5% and above can be taken as 40%) marks in group subjects in respect of BC/SC/STs are eligible for spot admission.
- d. If the vacancies are still left, candidates without TSEAMCET Rank and passed intermediate or its equivalent examination with the percentage of marks indicated above shall be considered.
- e. While offering Biotechnology course to Bi.P.C Stream candidates, it shall be given for those candidates who passed Bridge Course in mathematics of intermediate.
- f. While affecting the internal sliding please note that, a category seat vacated by a candidate should be first given to that category candidate and if the candidate is not available the same should be diverted to "open category" and finally filled as per the Annexure.
- g. Similarly, the dropout vacancies (Reported but discontinued) shall be given only for that category.
- h. Likewise, the not reported cases and cancelled cases should be given only for that category.

- i. If a particular candidates is not available, they should be converted to another categories as per the Annexure enclosed i.e., finally after exhausting all category candidates the vacancies should be diverted to open category.
- j. Candidate belonging to other state and completely studied there (Other State) only and whose parents belong to other state and residing there only is not eligible for admission. He/She cannot be considered even as Non-Local (NL) candidate to Telangana State for admission and ratification will not be given for such cases if they admit the candidate by violating the guidelines issued.
- k. Further the candidates admitted during institutional spot admissions are to be informed that their spot admissions are subject to ratification by the Convenor, TSEAMCET-2017 Admissions. In case if spot admission given to a particular candidate is not ratified for certain technical reasons, He/She has to quit the college immediately. This to be made clear to every candidate on the day of conducting the spot admissions in the college.
- l. Candidates possessing intermediate or its equivalent certificates other than those issued by the Board of Intermediate Education, Telangana/A.P shall be asked to get the equivalency certificate from Board of Intermediate Education, Telangana before granting admission.

II. Certificates to be Verified:

- a. SSC Marks Memo Original.
- b. Intermediate or its equivalent Original.
- c. Study Certificates Originals.
- d. TSEAMCET- 2017 Rank Card, if qualified
- e. Caste Certificate, if applicable.
- f. Residence Certificate, if applicable.

III. All the candidates admitted under Spot Admissions have to pay the following Processing fee drawn **Convenor, TSCET Admissions**. Single D.D. shall be drawn for all the candidates admitted in the Institution. The D.D shall be enclosed to the Application to be submitted along with the list of internal Slided/Spot admitted candidates downloaded from the website along with relevant documents.

(A)	TSEAMCET-2017 Qualified Candidates	: Rs 1000/-
(B)	TSEAMCET-2017 Not Qualified Candidates	: Rs. 1500/-

Principals shall make sure of the eligibility criteria prescribed for admission before granting admission to the candidates.

UPLOADING SPOT ADMISSIONS DETAILS OF CANDIDATES.

- The website <https://tseamcetd.nic.in> will be available on **10-08-2017** for uploading the details of Internal Sliding/Spot Admission candidates.
- Ascertain the vacancies available and enter the details of Internal Sliding/Spot admitted candidates.
- Take the print out of the details entered. Verify thoroughly for candidates name, father name, category, SSC Hall Ticket, TSEAMCET-2017 Rank if any, branch of admission and other details. Make necessary modification if required and save the details. No further modifications are allowed after this.
- Take final printout of list of candidates and shall enclose the following hard copies as per the S. No in the list.

SEQUENCE OF DOCUMENTS TO BE ENCLOSED

- Demand Draft for an amount as mentioned in the spot admissions guidelines. Write college name with full address and counselling code on back side of the Demand Draft.
- Covering letter addressed to the Convenor, TSEAMCET-2017 Admissions, Sankethika Vidya Bhavan, Masab Tank, Hyderabad-500028. The covering letter shall contain the following details.
 - D.D. Number, Date, Amount & Name of the Bank :
 - College counselling code :
 - Contact person name (Looking after admissions) with mobile no :
 - Details of spot admissions :
 - ✓ Number of candidates **qualified** in TSEAMCET :
 - ✓ Number of candidates **not qualified** in TSEAMCET :
- Newspaper copy of notification for conducting spot admissions.
- Certification by the Principal that the admissions made are as per the guidelines laid down in respect of Local and Non-Local definition mentioned in presidential order.
- The following certificates (Xerox copies) of the candidates admitted under spot admissions.
 - TSEAMCET-2017 Rank Card (for qualified candidates).
 - S.S.C or its equivalent marks memo.
 - Intermediate or its equivalent marks memo.
 - Study Certificate (from VI to Intermediate)
 - Caste Certificate (If applicable).

All the above certificates shall be attested by the Principal concerned with seal.

- Ratification of the candidates whose certificates are submitted along with the above list will be considered and subsequent submission of certificates after due date will not be entertained.

Last date for submission of hard copies (by Registered post or in person) : 16-08-2017.

NOTE: These guidelines are not applicable for University Engineering / Pharmacy colleges and Self Financed programmes of Universities.

**Sd/- CONVENOR, TSEAMCET- 2017
COMMISSIONER OF TECHNICAL EDUCATION**