

**ADDITIONAL INFORMATION OF APPLICANTS FOR  
PERFORMANCE BASED APPRAISAL SYSTEM (PBAS) FORMAT**

**FOR FACULTY OF ARCHITECTURE, PLANNING & CIVIL ENGINEERING**

**FOR DIRECT RECRUITMENT OF UNIVERSITY/ COLLEGE TEACHERS BASED ON THE ACADEMIC PERFORMANCE INDICATORS (APIS) AND PROPOSED SCORES DEVELOPED BY UGC AND JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY.**

**Section – A: GENERAL**

<b>S.No</b>		
<b>1.</b>	Name of the Applicant	
<b>2.</b>	Post applied for	
<b>3.</b>	C o m m u n i c a t i o n Address/Email/Telephone/Mobile of the applicant	
<b>4.</b>	YEAR OF PERFORMANCE APPRAISAL	

**Section – B:**

**CATEGORY I:**

**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

<b>S.No</b>	<b>Nature of Activity</b>		<b>Max. Score</b>
	<b>Essential</b>		
<b>1.</b>	Lectures taken as percentage of lectures allocated (100% Compliance = 20 Points)	91% - 100% - 20 81% - 90% - 17 71% - 80% - 15 61% - 70% - 10 50% - 60% - 5 Below 50 No Score	<b>20</b>
<b>2.</b>	Seminars, tutorials, Studios, practicals, contact hours undertaken taken as percentage of those actual allocated (100% Compliance = 20 Points)	91% - 100% - 20 81% - 90% - 17 71% - 80% - 15 61% - 70% - 10 50% - 60% - 5 Below 50 No Score	<b>20</b>
<b>3.</b>	Lectures or other teaching duties in excess of the UGC Norms (in full time courses) 1. Work load more than UGC norms within department 2. Work load of MoU programmes within/outside College 3. Workload of other Departments (Inter Departmental) (1 hour excess per week: One Point)		<b>10</b>
<b>4.</b>	Imparting of knowledge / instruction vis a vis with the prescribed material (Text Book/Manual etc) and methodology of the curriculum 1. Lecture schedule submission 2. Timely follow up of schedule 3. Conducting of internals 4. Submission of internal marks (100% Compliance = 20 Points)		<b>20</b>
<b>5.</b>	College/University Examination duties (Question paper setting and evaluation of answer scripts) as per allotted. (100% Compliance = 10 Points)		<b>10</b>
<b>6.</b>	College/University Examination/Evaluation duties for Internal/Continuous assessment work as allotted.		<b>10</b>

	(100% Compliance = 10 Points)		
7.	Additional Examination work such as coordination, invigilation, flying squad duties etc. (Maximum of 5 or 10 depending upon intensity of duty) (100% Compliance = 10 Points)		10
<b>CATEGORY - I B</b>	<b>DESIRABLE</b>		
1.	Use of innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement a. ICT Based Teaching material; 10 Points/each b. Interactive Courses: 5 points/each c. Participatory Learning Modules: 5 Points/each	1 – 5 to be approved/certified by HoD/Principal at the end of each Semester <b>OR</b> Supported by documents/evidence	10
2.	Developing and imparting Remedial/Bridge Courses and Counseling Modules (Each Activity: 5 Points)		10
3.	Developing and imparting soft skills/communication skills/personality development courses/ Modules (Each Activity: 5 Points)		10
4.	Developing and imparting specialized teaching learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas. (Each Activity: 5 Points)		10
5.	Organizing and conducting of popularization programmes/training courses in computer assisted teaching/web-based learning and e- library skills to students. a. Workshop/Training Course: 10 Points Each b. Popularization Program: 5 Points each		10

**CATEGORY II:**

	<b>TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS</b>		<b>Each</b>	
1.	Conducting Research Methodology/ workshops Research Methodology Course (not less than 3 weeks)/workshops of not less than one week duration.		20	
2.	Conducting International Conference/Seminar/Symposia		20	
3.	Conducting National Conference/Seminar/Symposia		15	
4.	Conducting State Level /University/College level Seminar/Conference /Symposia		10	
5.	Papers in Conferences/ Seminars/ workshops etc. *	a. International conference	Paper Presentation/Poster/Participation	10/8
		b. National	Paper Presentation/Poster/Participation	10/5
		c. Regional/State level	Paper Presentation/Poster/Participation	8/3
		d. Local –University/College level	Paper Presentation/Poster/Participation	5/3
6.	I n v i t a t i o n s Conferences/seminars / w o r k s h o p s / symposia to deliver lectures	a. International conference		20
		b. National		15
		c. Regional/State level		10
		d. Local –University/College level Endowment lectures		5
7.	Attending QIP/Refresher /Orientation/Training Courses of one week duration or less		5	
8.	Lectures taken in other colleges/institutions/courses		5	
9.	Review/Valuation/Jury members in other colleges		5	

CATEGORY - II B	PROFESSION - RELATED CONTRIBUTION		Max.Score
1.	Institutional Governance responsibilities like, Vice-Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC Co-ordinator and any other membership of institutional committees a. Vice-principal/Dean/Director/HoD: 5 Points b. Warden/Bursar/School Chairperson/IQAC/Coordinator: 3 Points each. c. Member of syndicate/Governing Council: 5 Points each d. Member of Academic Council/Senate: 3 Points each. e. Member of other College/University level Committees: 2 Points each	1 - 5 to be approved/certified by HoD/Principal at the end of each Semester <b>OR</b> Supported by documents/evidence	10
2.	Membership in profession related committees at State and National Level a. At National Level: 5 Points each b. At State Level: 3 Points Each		10
3.	Participation in subject associations, conferences, seminars without paper presentations (Each activity: 2 Point)		10
4.	Participation in short term training courses less than one week duration in education technology, curriculum development, professional development, Examination reforms, Institutional Governance (Each activity: 2 Points)		10
5.	Membership of professional associations committees, editorial Committees of Journal/Institutional publications (Each activity: 2 Points)		10
6.	Curriculum development for courses offered in University colleges or in institutions under MoU (Each subject: 2 points, Total course; 10 points)		10
7.	Board of Studies memberships (each 5 points)		10

**CATEGORY IIIA:  
RESEARCH AND ACADEMIC CONTRIBUTIONS**

S.No	APIs	Faculties of <i>Architecture</i>	Score
1.	Research Publications (Journals)	Referred Journals which are indexed publications with impact factor less than one <b>OR</b> Publication in National Journals	20/Pubn
		Referred Journals with impact factor 1.0 and below 2.0 <b>OR</b> Publications in Reputed or Recognized National Journals /Architecture Magazines	30/Pubn
		Referred Journals with impact factor 2.1 and below 5.0 <b>OR</b> International Reputed or Recognized Journals	40/Pubn
		Referred Journals which are not indexed without any impact factor <b>OR</b> Publication in State Level Journals/ Magazines.	15/Pubn
		Vernacular & Indian Language journals in all disciplines without any impact factors included in the list of journals prepared by UGC and hosted in its website. <b>OR</b> Vernacular & Indian Language journals news paper in all disciplines without any impact factors	10/Pubn
		National Level research papers in non-referred /Non - journals but having ISBN/ISSN No.'s and the list of Journals prepared by UGC and hosted in its website <b>OR</b> National Level Research Papers in any related discipline.	10/Pubn
		Full Papers in conference proceedings, et. ( Abstract not	20/Pubn

		to be included)		
2.	Research Publications (books, chapters in books, other than refereed journal articles)	Text or reference Books Published by International Publishers	50/Sole author and 10 Chapter in an edited book	
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers and the UGC Prepared list hosted in its website.	40 /sole author, and 10/ chapter in edited books	
		Subject Books by Other local publishers with ISBN/ISSN numbers and the UGC Prepared list hosted in its website.	20 / sole author, and 5 / chapter in edited books	
		Chapters contributed to edited knowledge based volumes published by International Publishers	20 /Chapter	
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	10/Chapter	
		<b>RESEARCH &amp; DEVELOPMENT PROJECTS</b>	<b>Max. Points/Each Project</b>	
3.	Sponsored Projects carried out/ ongoing	Major Projects amount mobilized with grants above 4.00 lakhs	20	
		Minor Projects Amount mobilized with less than Rs. 4.00 lakhs	10	
4.	Completed projects : Quality Evaluation	Completed project Report	20 - Major 10- Minor	
5.	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process/Creative Work Contribution Policy document of Govt. Bodies at Central and State level	30 - National 50 - International	
	<b>RESEARCH GUIDANCE</b>		<b>Each Candidate</b>	
6.	U.G	Research Guidance	(Number)	2/8
	P.G	Research Guidance	(Number)	3/6
7.	Ph.D.	Degree Awarded	(Number)	15
		Thesis Submitted	(Number)	10

**CATEGORY III B:  
CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES**

B	Nature of Activity		Max. Score
	<b>CO-CURRICULAR AND EXTENSION ACTIVITIES</b>		
1.	Contribution to Corporate life in Universities/Colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes. (Each activity: 2 points)	1 - 5 to be approved/certified by HoD/Principal at the end of each Semester  <b>OR</b> Supported by documents/evidence	10
2.	Institutional Co-Curricular activities for students such as field studies/educational tours, industry - implant training and placement activity. a. Field Studies/Educational tour; 5 Points/each b. Industry - implant training: 5 points/each c. Placement Activity: 5 Points/each		10
3.	Community Service, Social Orientation and other student mentoring Activities through NSS/NCC / NSO/ other Governmental and Non - Governmental Channels		10

	(Each Activity: 5 Points)	
4.	Students and Staff related Socio Cultural and Sports Programmes (Intra/interdepartmental and intercollegiate/University) a. Intra Departmental : 1 Point Each b. Inter Departmental: 2 Points Each c. Inter College: 3 Points Each d. Inter University: 5 Points Each	05
5.	Professional Ethics and Campus Development Activities like Institutional infrastructure projects, Co-Curricular student educational programme like Environmental Education etc and value based programmes and Programmes in the TV/Radio Channels (Each activity)	05

**CATEGORY III C:  
CONSULTANCY PROJECTS CARRIED OUT/ ONGOING**

C	Nature of Activity		Each Project
1	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.2.00 lakh minor/ Rs.5.00 lakhs major	5-Minor 10-Major
2	Completed projects : Quality Evaluation	Completed project Report	20 - Major 10- Minor
3	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process/Creative Work Contribution	30 - National 50 - Intl

**CATEGORY III D:  
DEVELOPMENT OF COURSE MATERIAL/ MONOGRAPHS**

D	Nature of Activity	Each
1	Text or Reference Books published by International Publishers with an established peer review system	30
2	Subjects Books by National level publishers / State and Central Govt. Publications with ISBN/ISSN No.'s.	20
3	Subject Books by Other local publishers with ISBN/ISSN No.'s and the UGC prepared list hosted in its website	10
4	Chapters contributed to edited knowledge based volumes published by Intl. Publishers	20
5	Chapters in knowledge based volumes by Indian / National level publishers with ISBN / ISSN No.'s & with No.'s national & international directories	15
6	Course material / Readers/ Monographs / Digital Content development	10

**CATEGORY III E:  
PARTICIPATION IN CONTINUING EDUCATION PROGRAMS**

E	Nature of Activity	Max. Score
1	Conducting/ teaching/ in Part-time Diploma courses (Each subject: 2 points)	5
2	Conducting/ teaching/ in Part-time Degree courses (Each subject: 2 points)	10
3	Conducting/ teaching/ in Part-time Post Graduate courses (Each subject: 3 points)	10
4	Any others	5

**CATEGORY III F:  
ANY OTHER ACADEMIC CONTRIBUTIONS**

<b>F</b>	<b>Nature of Activity</b>	<b>Each</b>
1	Awards by Foreign Universities / Accredited International Bodies/ Foreign countries/Governments & International bodies like UNESCO, RIBA etc.	<b>30</b>
2	Awards by National institutions including professional discipline related associations like : CoA, IIA, UGC, CSIR,DST,DBTICAR & other Government bodies and Professional Academies like Bhatnagar Award etc.	<b>30</b>
3	Awards at State level:	<b>20</b>
4	Awards at Regional Local level including NGOs/Rotary/Lions etc.	<b>10</b>
5	National level awards like Padma Sri etc.,	<b>40</b>
6	D.Sc. from an university based on post – doctoral thesis D.Litt. from an university based on post – doctoral thesis	<b>30/ 20</b>
7	Citations in competition projects/ one-man shows other professional recognitions	<b>20</b>

Signature of the faculty

Date:

Designation:

Place:

Signature of HoD:

Verified by/IQAC – Coordinator:

Principal:

Signature of the Candidate :

Verified by IQAC – Coordinator :