

## **APPLIED ARTS - FINE ARTS – VISUAL ARTS**

*(Applied Arts, Animation, Painting, Photography and Sculpture and Allied Disciplines)*

### **PROFORMA FOR**

**CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS/DIRECT RECRUITMENT OF UNIVERSITY / COLLEGE TEACHERS BASED ON THE ACADEMIC PERFORMANCE INDICATORS (APIS) AND PROPOSED SCORES DEVELOPED BY UGC AND JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY.**

#### **Section – A: GENERAL**

| S.No |   |  |
|------|---|--|
| 1.   | Name and Designation of the Faculty                         |  |
| 2.   | Name of the Department/Centre of University/College         |  |
| 3.   | Name of the University/College with Communication address   |  |
| 4.   | Communication Address/Email/Telephone/Mobile of the faculty |  |
| 5.   | YEAR OF PERFORMANCE APPRAISAL                               |  |

#### **Section – B:**

#### **CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

| S.No                 | Nature of Activity   |   | Max. Score |
|----------------------|--|---|------------|
| <b>CATEGORY - IA</b> |  |   |            |
| <b>Essential</b>     |  |   |            |
| 1.                   | Lectures taken as percentage of lectures allocated if (100% Compliance = 20 Points)  | 90% - 100% - 20<br>80% - 90% - 17<br>70% - 80% - 15<br>60% - 70% - 10<br>50% - 60% - 5<br>Below 50 No Score | 20         |
| 2.                   | seminars, tutorials, practical's, Exhibition/Display contact hours undertaken taken as percentage of those actual allocated (100% Compliance = 20 Points)  | 90% - 100% - 20<br>80% - 90% - 17<br>70% - 80% - 15<br>60% - 70% - 10<br>50% - 60% - 5<br>Below 50 No Score | 20         |
| 3.                   | Lectures or other teaching duties in excess of the UGC Norms<br>1. Work load more than UGC norms within department<br>2. Work load of MoU programmes within College<br>3. Workload of other Departments (Inter Departmental) (1 hour excess per week: One Point)   |   | 10         |
| 4.                   | Imparting of knowledge / instruction vis a vis with the prescribed material (Text Book/Manual etc) and methodology of the curriculum<br>1. Lecture schedule submission<br>2. Timely follow up of schedule<br>3. Conducting of internals<br>4. Submission of internal marks (100% Compliance = 20 Points) |   | 20         |
| 5.                   | College/University Examination duties (Question paper setting and evaluation of answer scripts) as per allotted. (100% Compliance = 10 Points)   |   | 10         |

|                           |  |   |    |
|---------------------------|--|---|----|
| 6.                        | College/University Examination/Evaluation duties for Internal/Continuous assessment work as allotted/Jury.<br>(100% Compliance = 10 Points)  |   | 10 |
| 7.                        | Additional Examination work such as coordination, invigilation, flying squad duties etc., (Maximum of 5 or 10 depending upon intensity of duty)<br>(100% Compliance = 10 Points)   |   | 10 |
| <b>CATEGORY - I<br/>B</b> | <b>DESIRABLE</b>   |   |    |
| 1.                        | Use of innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement<br>a. ICT Based Teaching material; 10 Points/each<br>b. Interactive Courses: 5 points/each<br>c. Participatory Learning Modules; 5 Points/each | 1 – 5 to be approved/certified by HoD/Principal at the end of each Semester<br><b>OR</b><br>Supported by documents/evidence | 10 |
| 2.                        | Developing and imparting Remedial/Bridge Courses and Counseling Modules (Each Activity: 5 Points)  |   | 10 |
| 3.                        | Developing and imparting soft skills/communication skills/personality development courses/ Modules (Each Activity: 5 Points)   |   | 10 |
| 4.                        | Developing and imparting specialized teaching learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas. (Each Activity: 5 Points)                          |   | 10 |
| 5.                        | Organizing and conducting of popularization programmes/training courses in computer assisted teaching/web-based learning and e- library skills to students.<br>a. Workshop/Training Course: 10 Points Each<br>b. Popularization Program: 5 Points each       |   | 10 |

**CATEGORY II:  
CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES**

| S.No                       | Nature of Activity  |   | Max. Score |
|----------------------------|---|---|------------|
| <b>CATEGORY - II<br/>A</b> | <b>CO-CURRICULAR AND EXTENSION ACTIVITIES</b>   |   |            |
| 1.                         | Contribution to Corporate life in Universities/Colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes.<br>a. ICT Based Teaching material; 10 Points/each<br>b. Interactive Courses: 5 points/each<br>c. Participatory Learning Modules; 5 Points/each | 1 – 5 to be approved/certified by HoD/Principal at the end of each Semester<br><b>OR</b><br>Supported by documents/evidence | 10         |
| 2.                         | Institutional Co-Curricular activities for students such as field studies/educational tours, industry – implant training and placement activity.<br>a. Field Studies/Educational tour; 5 Points/each<br>b. Industry – implant training: 5 points/each<br>c. Placement Activity; 5 Points/each                           |   | 10         |
| 3.                         | Community Service, Social Orientation and other student mentoring Activities through NSS/NCC/NSO/other Governmental and Non - Governmental Channels (Each Activity: 5 Points)   |   | 10         |
| 4.                         | Students and Staff related Socio Cultural and Sports Programmes (Intra/interdepartmental and intercollegiate/University)  |   | 05         |

|    |  |    |
|----|--|----|
|    | <p>a. Intra Departmental : 1 Point Each</p> <p>b. Inter Departmental: 2 Points Each</p> <p>c. Inter College: 3 Points Each</p> <p>d. Inter University: 5 Points Each</p>   |    |
| 5. | Professional Ethics and Campus Development Activities like Institutional infrastructure projects, Co-Curricular student educational programme like Environmental Education etc and value based programmes and Programmes in the TV/Radio Channels (Each activity | 05 |

| CATEGORY - II<br>B | PROFESSION - RELATED CONTRIBUTION  |  |    |
|--------------------|--|--|----|
| 1.                 | <p>Institutional Governance responsibilities like, Vice-Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC Co-ordinator and any other membership of institutional committees</p> <p>a. Vice-principal/Dean/Director 3: Points</p> <p>b. Warden/Bursar/School Chairperson/IQAC Coordinator/HoD: 2 Points Each.</p> <p>c. Member of syndicate/Governing Council: 5 Points Each</p> <p>d. Member of Academic Council/Senate: 3 Points Each.</p> <p>e. Member of other College/University level Committees: 1 Point</p> | <p>1 – 5 to be approved/certified by HoD/Principal at the end of each Semester</p> <p><b>OR</b></p> <p>Supported by documents/evidence</p> | 10 |
| 2.                 | <p>Membership in profession related committees at state and National Level</p> <p>a. At National Level: 3 Points each</p> <p>b. At State Level: 2 Points Each</p>  |  | 10 |
| 3.                 | Participation in subject associations, conferences, seminars without paper presentations (Each Activity: 1 Point)  |  | 05 |
| 4.                 | Participation in short term training courses less than one week duration in education technology, curriculum development, professional development, Examination reforms, Institutional Governance/Refresher/Orientation/Art Appreciation (Each Activity: 5 Points)   |  | 05 |
| 5.                 | Membership of professional associations committees, Board of Studies, editorial Committees of Journal/Institutional publications (Each Activity: 2 Points)   |  | 05 |

**CATEGORY III:  
RESEARCH AND ACADEMIC CONTRIBUTIONS**

| S.No       | API's                            | Faculties of <i>Applied Arts, Animation, Painting, Photography and Sculpture and Allied Disciplines</i>   | Max. Score |
|------------|----------------------------------|---|------------|
| III<br>(A) | Research Publications (Journals) | <p>Referred Journals which are indexed publications with impact factor less than one</p> <p align="center"><b>OR</b></p> <p align="center">Publication in National Journals</p>   | 20         |
|            |                                  | <p>Referred Journals with impact factor 1.0 and below 2.0</p> <p align="center"><b>OR</b></p> <p>Publications in Reputed or Recognized National Journals /Art Magazines</p> <p align="center"><b>OR</b></p> <p>Any other Magazines related to disciplines</p> | 30         |
|            |                                  | <p>Referred Journals with impact factor 2.1 and below 5.0</p> <p align="center"><b>OR</b></p> <p>International Reputed or Recognized Journals</p>   | 40         |
|            |                                  | <p>Referred Journals which are not indexed without any impact factor</p> <p align="center"><b>OR</b></p>  | 15         |
|            |                                  |   |            |

|                      |  |  |   |  |
|----------------------|--|--|---|--|
|                      |  | Publication in State Level Journals/Magazines.   |   |  |
|                      |  | Vernacular & Indian Language journals in all disciplines without any impact factors included in the list of journals prepared by UGC and hosted in its website.<br><b>OR</b><br>Vernacular & Indian Language journals news paper in all disciplines without any impact factors |   | <b>10</b>  |
|                      |  | National Level research papers in non-referred /Non - journals but having ISBN/ISSN No.'s and the list of Journals prepared by UGC and hosted in its website<br><b>OR</b><br>National Level Research Papers in any related discipline.   |   | <b>10</b>  |
|                      |  | Full Papers in conference proceedings, et. ( Abstract not to be included)  |   | <b>20</b>  |
| <b>III (B)</b>       | Research Publications (books, chapters in books, other than refereed journal articles) | Text or reference Books Published by International Publishers  |   | <b>50/Sole author and 10 Chapter in an edited book</b>   |
|                      |  | Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers and the UGC Prepared list hosted in its website.   |   | <b>40 /sole author, and 10/ chapter in edited books</b>  |
|                      |  | Subject Books by Other local publishers with ISBN/ISSN numbers and the UGC Prepared list hosted in its website.  |   | <b>20 / sole author, and 5 / chapter in edited books</b> |
|                      |  | Chapters contributed to edited knowledge based volumes published by International Publishers   |   | <b>20 /Chapter</b>                                       |
|                      |  | Chapters in knowledge based volumes by Indian / National level publishers with ISBN/ISSN numbers and with numbers of national and international directories  |   | <b>10/Chapter</b>  |
| <b>III (C)</b>       |  | <b>RESEARCH PROJECTS</b>   |   | <b>Max. Points/Each Project</b>                          |
| <b>III (C) (i)</b>   | Sponsored Projects carried out/ ongoing  | (a) Major Projects amount mobilized with grants above 30.0 lakhs   | Major Projects amount mobilized with grants above 5.0 lakhs                         | <b>20</b>  |
|                      |  | (b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs  | Major Projects Amount mobilized with minimum of Rs. 4.00 lakhs up to Rs. 5.00 lakhs | <b>15</b>  |
| <b>III (C) (ii)</b>  | Consultancy Projects carried out / ongoing   | Amount mobilized with minimum of Rs.5.00 lakh  | Amount mobilized with minimum of Rs.1.00 lakh                                       | <b>10</b>  |
| <b>III (C) (iii)</b> | Completed projects : Quality Evaluation  | C o m p l e t e d project/Work/Installations/ Statues/Paintings/Photographs/ Graphic Works Report (Acceptance from funding agency)   | Completed project Report (Acceptance from funding agency)                           | <b>20 - Major<br/>10- Minor</b>                          |
| <b>III (C) (iv)</b>  | Projects Outcome / Outputs   | Patent/Technology transfer/ Product/Process/Creative Work Contribution   | Policy document of Govt. Bodies at Central and State level                          | <b>30 - National<br/>50 - International</b>              |
| <b>III (D)</b>       | <b>RESEARCH GUIDANCE</b>   |  |   | <b>Max. Points/Each Candidate</b>                        |
| <b>III (D) (i)</b>   | U.G  | Research Guidance  | Research Guidance   | <b>05</b>  |
|                      | P.G  | Research Guidance  | Research Guidance   | <b>10</b>  |
| <b>III (D)</b>       | Ph.D.,   | Degree Awarded   | Degree Awarded  | <b>15</b>  |

| (ii)  |   | Thesis Submitted  | Thesis Submitted  | 10                      |
|---|---|---|---|-------------------------|
| <b>NOTE:</b> Since the Research Orientation is not existing for the above disciplines at present in the Jawaharlal Nehru Architecture and Fine Arts University. The respective scores of <b>C (i) &amp; D</b> are to be excluded from the total score to arrive at minimum score requirements under this category. ( <b>Applied Arts, Animation, Painting, Photography and Sculpture and Allied Disciplines</b> ) |   |   |   |                         |
| <b>III (E)</b>  | <b>TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS</b>              |   |   | <b>Max. Points/Each</b> |
| <b>III (E) (i)</b>  | Research Methodology/workshops  | Research Methodology Course (not less than 3 weeks)/workshops of not less than one week duration. | Research Methodology Course (not less than 3 weeks)/workshops of not less than one week duration.   | <b>20</b>               |
| <b>III (E) (ii)</b>   | International Conference/Seminar/Symposia                                   | International Conference/Seminar/Symposia   |   |                         |
| <b>III (E) (iii)</b>  | National Conference/Seminar/Symposia  | National Conference/Seminar/Symposia  |   |                         |
| <b>III (E) (iv)</b>   | State Level /University/College level Seminar//Conference Symposia          | State Level /University/College level Seminar//Conference Symposia                                |   |                         |
| <b>III (E) (ii)</b>   | Papers in Conferences / Seminars/ workshops etc. *                          | Participation and Presentation of research papers (oral/poster) in                                | Participation and Presentation of research papers (oral/Poster/Ehibition/project/Work/Installation/Statues/Paintings/Photographs /Graphic Works Report (Acceptance from funding agency) |                         |
|   |   | a. International conference   | a. International conference   | <b>10</b>               |
|   |   | b. National   | b. National   | <b>7.5</b>              |
|   |   | c. Regional/State level   | c. Regional/State level   | <b>5</b>                |
| <b>III (E) (iii)</b>  | Invitations Conferences/seminars / workshops / symposia to deliver lectures | a. International conference   | a. International  | <b>10</b>               |
|   |   | b. National   | b. National   | <b>7.5</b>              |
|   |   | c. Regional/State level   | c. Regional/State level   | <b>5</b>                |
|   |   | d. Local –University/College level Endowment lectures   | d. Local – University/College level Endowment lectures.   | <b>5</b>                |
| <b>NOTE:</b> Some Items are occurrence based events if no such events are organized in a year within Jawaharlal Nehru Architecture and Fine Arts University or outside, the respective scores under that category to be excluded from the total score to arrive at minimum score requirements.  |   |   |   |                         |

Signature of the faculty

Date:

Designation:

Place:

Signature of HoD:

Verified by/IQAC – Coordinator:

Principal:

Signature of the Candidate :

Verified by IQAC – Coordinator :

